**American Carbon Registry Monitoring Report**

**Instructions:** The American Carbon Registry (ACR) requires that a Project Monitoring Report be provided to the verification body at each Project verification. To facilitate this requirement, use of this monitoring report template is required. Please follow all instructions found within each section and provide all requested information. If a field is not applicable, mark it as “N/A”. Please sign and save this Monitoring Report as a PDF prior to uploading to the Project page within the ACR registry system. This form must be completed and executed by a duly authorized representative of the Project Proponent.

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| **Section I: Report Completed By** | | | |
| **1** | **Name** |  | |
| **2** | **Title** |  | |
| **3** | **Organization** |  | |
| **4** | **Phone** |  | |
| **5** | **Email** |  | |
| **Section II: Project Information** | | | |
| **1** | **Project name** |  | |
| **2** | **ACR Project ID#** |  | |
| **3** | **ACR account holder** |  | |
| **4** | **Project Proponent** |  | |
| **5** | **Current reporting period (MM/DD/YYYY–MM/DD/YYYY)** |  | |
| **6** | **Project start date (MM/DD/YYYY)** |  | |
| **7** | **Current crediting period (MM/DD/YYYY–MM/DD/YYYY)** |  | |
| **8** | **ACR Standard version applied at validation** |  | |
| **9** | **Relevant ACR Sector Standard(s) and version(s), if any** |  | |
| **10** | **ACR-Approved Methodology title and version applied at validation** |  | |
| **Section III: Project Details** | | |
| **1** | **Project Description**  *Instructions:*   * *Provide a brief project description* * *State the total GHG reductions and/or removals during the reporting period covered by this monitoring report* | |
| **2** | **Programmatic Development Approach (PDA) Implementation**  *Instructions (if applicable):*   * *For a PDA, describe any new cohort(s) added during the reporting period* * *State whether the sites included in additional cohort(s) conform to the project boundaries and baseline criteria established in the initial GHG Project Plan* * *Provide the implementation dates and crediting period dates for the sites in the additional cohort(s)* * *Define the roles and responsibilities for all personnel involved in the inclusion of the new cohort(s)* * *Describe procedures to avoid double counting as described in the ACR Standard* * *Provide all necessary information as stipulated in the validated GHG Project Plan to ensure that leakage,* *additionality, baseline establishment, baseline emissions, and eligibility requirements are met by the additional cohort(s)* * *Provide a map of each new site added during the reporting period* | |
| **3** | **Project Deviations**  *Instructions:*   * *ACR may permit project-specific deviations to an existing approved methodology where they do not negatively impact the conservativeness of an approved methodology’s approach to the quantification of GHG emissions reductions and removal enhancements. For instance, where alternate monitoring or measurement regimes are proposed, ACR may permit these changes provided they are conservative. ACR will not permit, on a project-specific basis, changes to requirements related to additionality assessment or baseline establishment.* * *State any deviation(s) affecting this reporting period and rationale for the deviation(s); in the rationale, provide both the necessity of the deviation(s) and demonstration that it/they is/are conservative (i.e. will underestimate net GHG reductions/removals).* * *State whether ACR has formally approved the deviation(s).* | |
| **4** | **Environmental and Community Impacts**  *Instructions:*   * *In their GHG Project Plan Projects must prepare and disclose an assessment of its environmental and community risks and impacts (per 8.A of the ACR Standard).* * *The assessment must describe the safeguard measures in place to avoid, reduce, mitigate, or compensate for potential negative impacts, and how such impacts will be reported, monitored and enforced. The assessment must identify and describe the Sustainable Development Goals (SDG) to which the impacts are aligned and positively contribute.* * *Please provide confirmations and/or updates, as applicable, to the original assessment including the SDG goals to which the impacts are aligned and positively contribute.*      * *Projects Proponents are required to disclose at each verification any negative environmental and/or community impacts or claims of negative environmental and/or community impacts and the appropriate mitigation measure applied.* * *Please provide the required environmental and community impact disclosures below, as applicable.* | |
| **Section IV: AFOLU Projects Only** | | |
| **1** | **Reversals (Please note that reversals must be reported to ACR as soon as they are discovered per the ACR Risk Mitigation Agreement)**  *Instructions:*   * *State whether there have been any intentional or unintentional reversals during the reporting period* * *If a reversal has occurred, describe the reversal in this section* * *Describe the status of compensation for the reversal* | |
| **2** | **Project Area**  *Instructions:*   * *Provide the total acreage for the end of the reporting period; if the project is stratified, provide the total acreage for each stratum.* * *If the project area changed since the previous verification, please describe the change and explain why it was necessary.* | |
| **3** | **Carbon Pools**  *Instructions:*   * *Populate the below table with the total tCO2e for each applicable carbon pool (adding rows as needed for additional relevant carbon pools)*  |  |  |  | | --- | --- | --- | | **Carbon Pool** | **Start of Reporting Period (total tCO2e)** | **End of Reporting Period (total tCO2e)** | | **Live Biomass** |  |  | | **Dead Biomass** |  |  | | **Soil** |  |  | | **Harvested Wood Products (current reporting period)** |  |  | | |
| **4** | **Inventory**  *Instructions:*   * *State whether the project is using the original inventory. If this is the first Monitoring Report, describe the original inventory.* * *Describe any changes to the original inventory methodology since the last verification, if applicable* * *For new inventory plots that were re-measured, list the updated confidence statistic and deduction percentage, if applicable* * *If new plots were added to inventory, please provide an updated map showing plot locations and describe how plot locations were determined.* * *Provide an estimate of the total with-project on-site stocks at the end of the reporting period.* | |
| **Section V: Project Monitoring** | | |
| |  |  | | --- | --- | | **1** | **Parameters Monitored/Modeled**  *Instructions:*   * *Populate the table below with each parameter monitored during the reporting period (attaching tables for each parameter as necessary). Validated modeled parameters should also be reported using the below table.* | | | |

|  |  |
| --- | --- |
| **Parameter** |  |
| **Units** |  |
| **Description** |  |
| **Methodology Section** |  |
| **Equation #(s)** |  |
| **Source of Data** |  |
| **Measurement Frequency** |  |

*Copy and paste new parameter tables below as needed:*

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| --- | --- |
| **2** | **Monitoring Plan**  *Instructions:*   * *Provide the personnel names and roles/responsibilities for each party involved in monitoring the offset project* * *Provide a description of the GHG management system employed including:* * *The location and recordkeeping/retention requirements for all stored data* * *Methods used to generate data* * *Transfer points and methods of non-automated transfer of data* * *If applicable, describe any calibration procedures and the frequency with which calibration and other maintenance requirements are performed* * *Describe the internal audit and other quality assurance/quality control procedures* * *Sampling methods utilized and performed during the reporting period* |
| **Section VI: GHG Emission Reductions and Removals** | |
| **1** | **Baseline Emissions**  *Instructions:*   * *Provide the total baseline emissions or stock change for the reporting period; attach as an appendix, a spreadsheet documenting baseline emissions quantification* |
| **2** | **Project Emissions**  *Instructions:*   * *Provide the total project emissions or stock change for the reporting period; attach as an appendix, a spreadsheet documenting project emissions quantification* |
| **3** | **Leakage Emissions**  *Instructions:*   * *If applicable, provide a summary calculation of total leakage emissions for the reporting period; attach as an appendix, a spreadsheet documenting leakage emissions quantification* |
| **4** | **Buffer Pool Contribution (For AFOLU and other sequestration projects only)**  *Instructions:*   * *Provide a summary calculation of the total buffer pool calculation for the reporting period; provide the allocation of buffer pool contributions to vintages, if applicable; attach as an appendix, a spreadsheet documenting buffer pool quantification* |
| **5** | **Net GHG Emission Reductions/Removals**  *Instructions:*   * *State the net GHG emission reductions/removals for the reporting period; provide the allocation of net GHG emission reductions/removals contributions to vintages, if applicable; provide a summary calculation showing the net GHG emission reduction/removal calculation as required by the relevant methodology* |
| **6** | **Removals**  *Instructions:*   * *If calculating removals according to an approved methodology as a separate issuance record, state the total removals for the reporting period; provide the allocation of removals to vintages, if applicable; provide a summary calculation showing the removal calculation as required by the relevant methodology* |
| **Section VII: Previous Reporting** | |
| **1** | **Updates to previous reporting periods**  *Instructions:*   * *State whether there are any details and/or data that needs to be clarified from a previous reporting period* * *Describe the revision(s)* |
| **Section VIII: Verification** | |
| **1** | **Verification**  *Instructions:*   * *State whether the project is undergoing a full site visit verification or a desk review* * *State the date of the last full site visit verification* * *Provide the name of the verification body for this reporting period* * *State the number of consecutive years the verification body has verified the project* |
| **Section IX: Required Attestations** | |
| **The Project Proponent hereby represents and warrants to the American Carbon Registry, its affiliates and supporting organizations and any assignee of substantially all of the assets comprising the ACR that:** | |
| **1** | *The project maintained regulatory compliance by completing all regulatory requirements at required intervals – answer YES or NO:*    *If* ***No****, all violations or other instances of noncompliance with laws, regulations, or other legally binding mandates directly related to project activities are listed below, along with a statement of whether all regulatory requirements were completed at required intervals:* |
| **2** | *At no time during or since the development of the Project have there been any undisclosed or unmitigated adverse environmental or community impacts as a result of the development, construction, operation and/or maintenance of the Project* |
| **3** | *Any comments that were received from stakeholders regarding environmental or community impacts during the development, construction, operation and/or maintenance of the Project have been addressed, and when necessary, response actions have been implemented by the Project Proponent, and a true and accurate summary of any and all such communications/actions is attached hereto (as available).* |
| **4** | *The ACR Account Holder under which the project is listed is authorized to register and transact the verified emissions reductions (“VERs”) generated or to be generated by the Project, and to the best knowledge of the representing party, there are no competing claims to such authority.* |
| **5** | *Neither such VERs nor any underlying emissions reductions/removals and/or greenhouse gas attributes to be registered on the ACR have been serialized, registered or retired or otherwise transacted on another registry and/or under another standard or program.* |
| **6** | *Neither such VERs nor any underlying emissions reductions/removals and/or greenhouse gas attributes to be registered on the ACR have been transferred, retired or otherwise used or disposed of prior to the date hereof, other than as duly recorded in the ACR.* |
| **7** | *All information and attestations provided in this Monitoring Report are accurate to the best of their knowledge, and they further agree to notify ACR promptly in the event that the Project Proponent becomes aware that any representation or warranty set forth above was not true when made.* |
| *Name:*  *Title:*  *Date:* | |